

**HAUGHLEY PARISH COUNCIL MEETING HELD IN THE RON  
CRASCALL PAVILION ON TUESDAY 20<sup>th</sup> NOVEMBER 2007 AT 7.30 P.M.**

Present: Cllrs W Green (Vice Chairman), J Bevan, M Pirrie, W Robertson, J Bowden, H Stephens, Mrs J Thomson, C Hart, N Weaver, Pc Claire Cox, D.Cllr Cameron-Laker & Mrs M Bottomley (Clerk)

2 villagers

Apologies: Cllrs C Faiers & J Prigg

DECLARATIONS OF INTEREST -

Cllr W Green - Item 6 Planning  
Cllr C Hart - Item 6 Planning

MINUTES OF MEETING 16.10.07

It was proposed by Cllr Stephens, seconded by Cllr Robertson that the minutes were a true and accurate record and signed accordingly. 7 in favour, 2 abstentions.

TO DEAL WITH ANY ITEMS OF BUSINESS THE CHAIRMAN DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT SECTION 100B(4) (B) OF THE LGA 1972

**Post Office:** Following a brief summary of events to date the Vice Chairman proposed writing to the post Office suggesting a possible re-location in the New Year to the Co-op. Seconded by Cllr Robertson, 8 in favour, 1 abstention. Discussion followed on moving the existing mail box from the closed post office building to the Co-op building. The letter from David Ruffley MP regarding nationwide post office closures was tabled.

**Finance:** A number of parish councils similar in size to Haughley operate a finance working party and Councillors were asked to consider setting up one for Haughley under the necessary Terms of Reference. Agenda item for next meeting. Proposed by Cllr Green, seconded by Cllr Weaver, all in favour.

C.Cllr Clover arrived at the meeting at 7.58 p.m.

The meeting recessed for the next item.

REPORTS

**County Councillor** – The County Council had an extra-ordinary meeting on the 30<sup>th</sup> October as a result of a “call-in” of the Cabinet’s decision to go ahead with the energy from waste programme. It had been arranged to submit a PFI bid to the Waste Energy Delivery Programme by the 31<sup>st</sup> October. If this deadline were to be missed it would have entailed a severe delay in the plans which would have meant that the County would be faced with “fines” totalling some £14m if the programme were not up and running by 2014.

The Children’s Trust Partnership has won the 2<sup>nd</sup> highest possible rating from a team of government inspectors

The County Council is not expecting a good settlement from Central Government for the next year- as a consequence each Scrutiny Committee is looking at possible savings and the impact thereof on the level of service delivery. The Health Scrutiny committee is seeking the views of GPs on the effects of Practice Based Commissioning.

A Locality Budget of £3,350 was available.

**District Councillor** – report circulated to councillors present with District Councillor having

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highlighted one item. . (Copy available on request to those members not present)

**Police** - Full Report attached. Pc Cox left the meeting at 8.10 p.m.

The meeting then reconvened.

### REPORTS

**Allotment W.Party:** Responsibility for the grass cutting had been discussed and it was proposed by Cllr Green that Mid Suffolk District Council should include cutting the allotments when undertaking cuts for The Cricket.. Seconded by Cllr Hart. All in favour.

Ragwort appeared to be coming back and councillors agreed that MSDC should be asked to spray at the appropriate time to deal with the problem. (April/May)

It was proposed inviting all allotment holders to an informal meeting in order that they could meet and discuss items of concern and suggest any possible improvements. The invitation letter would be included with the annual invoices being sent in December.

The replacement gate had not yet been installed. Clerk to chase contractor.

**Footpaths:** Nothing to report

**Village Green:** Cllr Green updated councillors on the recent meeting with the solicitor and explained that because of time constraints it was necessary for one of the two proposed draft letters drawn up by the solicitor to be agreed at the meeting. There followed a brief discussion and the appropriate draft agreed to be sent by Stanley Tee to Ashton Graham. Proposed by Cllr Weaver, seconded by Cllr Robertson. 6 in favour, 3 abstentions.

**Employment Panel:** Nothing to report.

**Traffic Calming:** Nothing to report however the general feeling of councillors was that there should be a second gateway to the village. It was also queried whether there were any plans for gates at the other end of the village. County Councillor Clover agreed to make enquiries in respect of Locality funding.

**Village Hall:** There had been a meeting on the 6<sup>th</sup> November. The people involved were dedicated and keen to improve the hall. The Pre School were seeking funding to turn the garden into a nicer area but were at present £2k short. Plans were for a well maintained area for parties etc. and an area out back for youngsters to play. Total project cost £6k and it was hoped to raise this amount. However if need be, the parish council might be asked to consider assisting with a donation. The Hall now had a window cleaner.

### PLANNING

#### Item 1

Application No.	2581/07
Proposal:	Installation of 5 velux roof windows (south & north elevations), side light to entrance door (west elevation) & revised window to east elevation to detached garage building.
Site Location	Meadow End, Fir Tree Lane.
<b>Comment</b>	<b>Support</b>

Cllr Green took no part in the next item and left the meeting whilst it was being discussed.

#### Item 2

Application No.	3604/07
Proposal:	Canopy reduce by 10% and thin by 30% to the leaning side.

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Site Location: Garden of Juniper Lodge. Fishponds Way.  
**Comment** **Support**  
Item 3  
 Application No. 3059/07  
 Proposal: Erection of replacement dwelling and detached garage, construction of new vehicular access and stopping up of existing.  
 Site Location: Mere Cottage, Green Road  
**Comment** **Support** but letter with additional comments to be written indicating that councillors would be interested to see landscaping proposals and where trees would be sited. The Mere was an ancient and historical site and it was hoped that consideration would be given to its reinstatement. Councillors would like to have details of any further proposed works and for this to be a condition in the planning consent. Concern expressed over the height of the proposed building.

Cllr Hart took no part in the next item and left the meeting whilst it was being discussed.

Item 4  
 Application No. 1140/07  
 Proposal: Single storey rear extension  
 Site Location: 10 Eve Balfour Way  
**Comment** **Support**

Item 5  
 Application No. 0660/07  
 Proposal: Construction of pitched roof, single storey extension to existing bedroom. New double doors to replace existing single door from kitchen  
 Site Location: The Old Stables, Mere Close Farm, Green Road.

The following application was agreed by MSDC:

**2786/07** **Fir Tree Lane, Haughley Green.** 1) remove two branches and canopy lift to 5 metre on ash tree 2) canopy lift to 5 metres one Scots pine tree.

The meeting recessed.

#### PUBLIC PARTICIPATION

Discussion regarding the post office closure and future plans.  
 Query in respect of the Emergency Plan currently being drawn up.

The meeting reconvened.

The Vice Chairman noted that in respect of the post office closure, villagers would like a meeting to be organised with David Ruffley MP within the next two weeks. Proposed by Cllr Stephens, seconded by Cllr Bevan. All in favour.

The meeting agreed to have agenda item "Emergency Plan" at the December meeting (draft to be circulated for consideration)

#### BUS CONTRACT REVIEW

Survey form sent out by Suffolk County Council required feedback to consider when the bus contracts were reviewed early next year. Forms had been distributed throughout the village and it was hoped there would be a good response by the closing date of 30<sup>th</sup> November 2007.

#### FINANCE

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479 **November Accounts:** The accounts for November were approved. Proposed by Cllr Stephens, seconded by Cllr Pirrie., all in favour.

Chq.No.

101904	Handyman (salary/expenses)	£ 187.50
101905	Suffolk County Council (5 lights at Pavilion)	£6,323.36
101906	Cleaning Service (5 weeks)	£ 200.00
101907	Post Office (PAYE)	£ 116.68
101908	MSDC (election expenses)	£ 698.56
101909	SLCC (book on allotments)	£ 15.20
101910	Viking Direct (stationery)	£ 91.74
101911	Mrs Bottomley (travel)	£ 73.79

**Income:** £62.73      **Bank balances:** Current £6,199.39      Tracker £100,615.19

480 **CILCA:** A bursary had been obtained and arranged through SALC by the Clerk to undertake this qualification. Costs were being shared by the other councils that the Clerk worked for and councillors were agreeable to pay a similar proportionate share.

MSDC LOCAL DEVELOPMENT FRAMEWORK

Core Strategy Submission by 14<sup>th</sup> December 2007. Tabled. Councillors agreed to attend Forums if necessary but at this stage it was not clear how much development would be required.

VILLAGE APPRAISAL

It was agreed to place an advertisement in the parish magazine asking for volunteers to assist in carrying out the appraisal. Contact should be through the Chairman, Vice Chairman or Clerk.

HAUGHLEY PARISH COUNCIL WEBSITE

Main section and links are now shown. It was hoped the site would include dates of meetings, minutes, police reports, transport issues, events, A14 update etc. A list of councillors containing agreed contact information via email etc. would be included. Councillors could then respond to queries raised in respect of vandalism and other topical issues. There would be links to the church and local businesses.

The meeting agreed to Linn Barringer acting as the Webmaster. Proposed by Cllr Pirrie, seconded by Cllr Bowden. All in favour.

BY LAW ON DRINKING      - To remain on the Agenda.

CORRESPONDENCE

Various brochures

- 481 David Ruffley MP - Campaign to save Local Post Office Services (discussed under Post Office Item).
- 482 Stanley Tee Solicitors - Terms & Conditions agreement. Form completed and councillors resolved that invoicing should be quarterly.
- 483 SCC consultation of Suffolk Minerals development plan. No comment.
- 484 Suffolk ACRE – affordable housing for local people. Clerk to advise that this has already been undertaken.
- 485 Code of Conduct. Councillors agreed that the Clerk should write a reminder letter to all councillors regarding disclosure on any item discussed.

DATE OF NEXT MEETING      11<sup>th</sup> December 2007

There being no further business the Vice Chairman closed the meeting at 10.35 p.m.

Signature.....