

**HAUGHLEY ANNUAL PARISH COUNCIL MEETING HELD IN THE RON CRASCALL
PAVILION ON TUESDAY 15th MAY 2007 AT 7.30 P.M.**

Present: Cllrs C Faiers, W Green, C Hart, W Robertson, J Bowden, J Bevan, M Pirrie, H Stephens & Mrs M Bottomley (Clerk). D.Cllr B Cameron-Laker

3 Villagers

Apologies: Cllrs Mrs J Thomson, J Prigg & C.Cllr J Clover

SIGNING OF DECLARATIONS OF ACCEPTANCE & ELECTION OF OFFICERS:-

Signed Declarations of Acceptance were received from Cllrs Faiers, Green, Hart, Robertson, Bowden, Bevan, Pirrie & Stephens & Mrs Thomson. Because Cllr Prigg was on holiday, the meeting agreed to defer his Declaration until the June meeting.

Following the elections in May there were a number of new councillors and the meeting debated whether the outgoing Chairman should continue for a further two years. A written ballot was then undertaken with 5 councillors in favour of the outgoing Chairman, 3 in favour of the Vice Chairman being elected. Voting papers to be retained by the Clerk.

Chairman: Cllr Faiers - proposed by Cllr Stephens, seconded by Cllr Pirrie. All in favour. There were no other nominations. Declaration of Acceptance duly signed.

Vice Chairman: Cllr Green – proposed by Cllr Hart, seconded by Cllr Bowden. All in favour. There were no other nominations.

CO-OPTION OF COUNCILLOR FOR HAUGHLEY SOUTH

Application received from Mr N Weaver. Correspondence circulated and following a brief discussion Cllr Green proposed co-option, seconded by Cllr Robertson. All in favour. Clerk to inform Mr Weaver.

DECLARATION OF INTEREST

Cllr Stephens - in respect of his Company appointed prior to the elections by the Parish Council to raise funds on behalf of the Playing Field improvements.
Letter tabled notifying that any charges in respect of time and labour since being elected were waived and if the grant applications were successful, the total costs would reflect this and not be more than £1,000.

Cllr Faiers - Finance (cheques)

MINUTES OF MEETING 17.04.07

Page 646 Traffic Calming - Discussion took place on the wording and it was agreed to add

“the majority view being that the scheme should proceed as soon as possible. However it was suggested that the councillor wishing to object could do so privately.”

Proposed by Cllr Hart, seconded by Cllr Robertson. All in favour (by those attending the April meeting)

With this amendment it was proposed by Cllr Hart, seconded by Cllr Bevan that the minutes were a true and accurate record and signed accordingly. All in favour.

TO DEAL WITH ANY ITEMS OF BUSINESS THE CHAIRMAN DECIDES SHOULD BE CONSIDERED – SECTION 100B(4) OF THE LGA 1972:

Signature.....

It had been pointed out that all the parish notice boards were in a poor state of repair and needed either maintenance or to be replaced. Agenda item for the June meeting and the Clerk in the meantime to obtain brochures and price lists of new Notice boards.

APPOINTMENT OF OFFICERS & REPRESENTATIVES TO OUTSIDE BODIES

SALC	Cllrs Bowden & Hart
Transport Liaison	Cllr. Robertson
Footpath W.Party	Cllr. Faiers, & Mrs Thomson (Mr Frost to be asked to join Working Party)
Charity Trustees	Cllr. J Prigg
VHMC	Cllr M Pirrie
Tree Warden	Cllr Bevan
Allotment W.Party	Cllrs. Bowden, Green & Mr G Kay
Village Green W.P	Cllrs. Bowden, Hart, Thomson & Green
Ext/Int Auditor	Heelis & Lodge
Traffic Man.W.P	Cllrs Mrs Thomson & Green
Playing Field Comm.	Cllrs Hart, Faiers, Weaver, Stephens & Mr Frost (6 in total permitted - Chairman to make enquiries for an additional applicant)

The meeting recessed for the following:-

REPORTS

County Councillor Clover : Apologised for being unable to attend however he had sent in a full annual report covering a variety of topics. Copies of the report were circulated to all councillors. (attached to minutes)

District Councillor Cameron-Laker : The Chairman welcomed the newly elected District Councillor to the meeting. Copy of report attached.

Police: Pc Calver had now taken over from Pc Huntley but was unable to attend the meeting on Tuesday. He submitted a report stating that since 24th April there had been 2 crimes in the area and at this time one of the crimes had been detected. There was a burglary dwelling at a property in Green Road where two medals and an antique coin were stolen. The other offence was possession of cannabis which was detected.

The meeting reconvened.

Allotment W.Party: Fencing has been completed but Cllr Green had not had the opportunity to check the work. It had been confirmed during recess that the gates were in place. Councillors noted that the inside of the hedge now needed to be cut but this could not take place until the nesting season was over. Working party would be considering replacing the taps with one only, and having a trough as a reserve installed. Clerk asked to advertise current allotment vacancies in the Newsletter.

Footpaths: There were a couple of signs – installed by SCC - that were not in the correct places.

Village Green: Copies of the Statutory Declaration by Mr K R Palmer had been circulated to all councillors excluding the photos. It was proposed by Cllr Green, seconded by Cllr Robertson that the Working Party receives a complete set of the papers, to enable them to consider and report back to the meeting with their observations and recommended response. Clerk to request an extension in the time required for a considered response to be drawn up. (90 days). All in favour.

The meeting also agreed that the Dispensation form should be renewed for a further year. The form was then circulated to all councillors for signature and subsequent return by the Clerk as soon as possible to Mid Suffolk District Council.

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Cllr Hart asked if the Council's solicitor would be prepared to provide an opinion and clarification with regard to the CROW act. Additionally that the Council should be advised of the interim costs in this matter.

The Folly: Solicitor to be asked what was the current situation in respect of the easement and when the funds could be expected.

Employment Panel: The Booking Officer for the Ron Crascall Pavilion had resigned due to ill health w.e.f. 31st May. An advertisement would be placed in the Parish Newsletter.

Traffic Calming: The 20's Plenty work had almost been completed. The work on the A14 Safety Scheme had started. Information leaflets on the proposed work was available at the Post Office..

Village Hall: Nothing to report.

The meeting recessed for the following

PUBLIC FORUM

Parishioner asked what action the Parish Council was taking in respect of speeding traffic in Haughley Green.

Who was the Footpath Warden for the village.

Acoustics in the hall were not good.

Query on Village Green matter

Concern about overgrown brambles and nettles from the bridge to Church View

On reconvening the Chairman confirmed that the Footpath Warden was Mr D Fleetwood and the Handyman would be asked to deal with the bramble and nettle problem.

FINANCE

421 **Monthly Accounts:** It was proposed by Cllr Green, seconded by Cllr Faiers that the accounts for May be approved. All in favour.

<u>Chq</u>	<u>Details</u>	<u>Amount</u>	
101835	Paul Wright (footpath rental)	£ 52.00	
101836	Mrs Bottomley (Travel)	£ 84.46	
101837	Mr P Faiers (Handyman salary)	£ 247.50	
101838	Cleaning Service (Pavilion)	£ 160.00	
101839	NRG (copier)	£ 16.37	
101840	KGV (annual grant)	£4,000.00	SS9 & 10
101841	Parish Magazine Grant	£ 300.00	S142
101842	Mrs Hart (Clock winding)	£ 100.00	S2
101843	KGV Playing Field (room hire)	£ 150.00	
101844	Church AVM (maintenance)	£ 600.00	S214(6)
101845	Optua (donation)	£ 100.00	S137
101846	Samaritans (donation)	£ 100.00	S137
101847	Age Concern (donation)	£ 100.00	S137
101848	Cross Roads (donation)	£ 100.00	S137
101849	SAR (donation)	£ 100.00	S137
101850	CAB (donation)	£ 100.00	S137
101851	EA Air Ambulance (donation)	£ 100.00	S137
101852	MIND (donation)	£ 100.00	S137
101853	SCC (energy costs Lighting)	£1,887.38	
101854	Findel Education (donation Pre School)	£ 193.82	S19

422 Application for equipment re Duke of Edinburgh activities was considered . Cllr Bevan proposed £100, seconded by Cllr Green. 7 in favour, 1 abstention.

Chq. 101855	Stowupland High (promotion)	£ 100.00	S19
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- 423 Application for donation from Victim Support was considered. Cllr Pirrie proposed £100, seconded by Cllr Green. All in favour.

Chq. 101856 Victim Support (donation) £ 100.00 ^{S137}

S/Os & D/Drs.

Clerk Salary £413.70

Income: MSDC (S.cleaning grant) £838.50

Bank balances: Tracker Account £70,351.21
Current Account £11,812.55

- 424 **Unaudited accounts 2006/2007:** Having previously circulated the accounts to all councillors, it was proposed by Cllr Faiers, seconded by Cllr Hart that the unaudited accounts be approved. 6 in favour, 2 abstentions.
- 425 **Asset Register & Statement of Assurance:** Approved as correct. Proposed by Cllr Faiers, seconded by Cllr Green. All in favour.
- 426 **Standing Orders & Finance Regulations:** With the Standing Orders to bear date of adoption it was proposed by Cllr Faiers, seconded by Cllr Robertson to approve the updated documents. All in favour. Every councillor to receive a copy of the new Order.
- 427 **Revised Code of Conduct:** Explanatory papers from SALC had been circulated prior to the meeting and it was proposed by Cllr Green, seconded by Cllr Faiers to adopt the Revised Code of Conduct with immediate effect. All Councillors completed and handed the new Register of Interest form to the Clerk. Cllr Prigg to complete and return the RI at the June meeting.

ITEMS RAISED AT THE ANNUAL PARISH MEETING

Maintenance of play equipment and grounds at The Cricket (Haughley Green): The Council had appointed a contractor to regularly inspect the play equipment at this site as well as at the KGV Playing Field.. Clerk to write to the contractor to ensure this is undertaken on a regular basis. The seats on the swings were in a poor state of repair. The pot holes would be dealt with by the Working Party.

Haughley Green – parishioners to suggest projects: The Parish Council had been made aware that parishioners at Haughley Green felt isolated from the central part of Haughley village and in response Councillors agreed they would welcome constructive suggestions as to how to improve matters - the Council had already implemented a long term plan with Highways in respect of the installation of foot ways in that particular area.. Cllr Green suggested putting something appropriate to that effect in the Newsletter. All in favour.

Request for more Planters: The Chairman confirmed this was in the process of being arranged and the plants would also be available shortly via the Handyman.

QUALITY PARISH STATUS -Defer to next meeting

PLANNING

The following application had been granted by MSDC:-

0530/07 Land between 4 & 6 Fir Tree Lane. Erection of 2 detached dwellings

BYE LAW ON DRINKING - Retain as agenda item.

VILLAGE PUMP - Some sections had been found unstable and had to be replaced but it was hoped the pump would be finished and erected shortly. Agenda item next meeting.

Signature.....

BY LAW ON DRINKING - Remain on the Agenda

CORRESPONDENCE

- 428 Various brochures for circulation,
- 429 MSDC – Community Open Day (Notice Board)
- 430 Stowmarket Road Safety meeting – tabled
- 431 Mr H Stephens The Old Mill Duke Street. Copy of letter addressed to SCC regarding road repairs in Duke Street.. Tabled
- 432 Regional Gypsy & Travelling event. Tabled.
- 433 Rubbish being dumped in corner of Playing Field. Mention problem in Newsletter.

DATE OF NEXT MEETING - 19th June 2007

The Chairman closed the meeting at 9.45 p.m.

Signature.....